

GRAMMAR WORKSHEET 04.12.2024

a) Transform the following active voice into passive voice:

- i. The senior officials are conducting a thorough investigation into the alleged fraud.
- ii. Scientists from all over the world have discovered a revolutionary method to tackle global warming.

b) Report the dialogue by completing the sentence:

i. Teacher: You need to submit your project by Monday.

Student: I will try my best, ma'am.

The teacher reminded the student that _____. The student assured that he would.

ii. Manager: You must ensure the report is error-free before submission.

Employee: I will review it thoroughly, sir.

The manager instructed the employee that _____. The employee affirmed that he would comply.

c) Complete the following dialogue by filling the blanks with the correct form of the verb:

i. The suspect _____ that he _____ in the vicinity during the time of the incident.

A. Claimed, was not present

B. Claimed, will not be present

C. Claimed, isn't present

ii. The journalist _____ the eyewitness for details as he _____ the actual sequence of events.

A. Questioned, had witnessed

B. Questions, has witnessed

C. Questioned, will witness

d) Find out the error in the following sentences and make the correction:

i. Both of the candidates has been shortlisted for the final round of the interview.

ii. The librarian issues a special book to the student who misplaced the original one last week.

iii. The workers are demanding higher wages, but the management haven't addressed their grievances yet.

iv. Presenting the story as a legend allow Cary to weave a moral tale that, like many folklore stories, teaches the value of generosity and the perils of selfishness.

ANSWER KEY

a) Transform the following active voice into passive voice:

- i. A thorough investigation into the alleged fraud is being conducted by the senior officials.
- ii. A revolutionary method to tackle global warming has been discovered by scientists from all over the world.

b) Report the dialogue by completing the sentence:

- i. The teacher reminded the student that he needed to submit his project by Monday. The student assured that he would.
- ii. The manager instructed the employee that he must ensure the report was error-free before submission. The employee affirmed that he would comply.

c) Complete the following dialogue by filling the blanks with the correct form of the verb:

- i. The suspect claimed that he was not present in the vicinity during the time of the incident.
- ii. The journalist questioned the eyewitness for details as he had witnessed the actual sequence of events.

d) Find out the error in the following sentences and make the correction:

- i. Error: has been → Correction: have been

Corrected Sentence: Both of the candidates have been shortlisted for the final round of the interview.

- ii. Error: issues → Correction: issued

Corrected Sentence: The librarian issued a special book to the student who misplaced the original one last week.

- iii. Error: haven't → Correction: hasn't

Corrected Sentence: The workers are demanding higher wages, but the management hasn't addressed their grievances yet.

- iv. Error: allow → Correction: allows

Corrected Sentence: Presenting the story as a legend allows Cary to weave a moral tale that, like many folklore stories, teaches the value of generosity and the perils of selfishness.